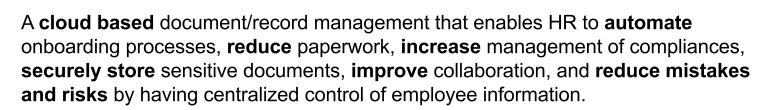


Employee Onboarding Management

Automate Onboarding, Reduce PaperWork, Increase Compliance, and Securely Store Documents



- **MAINTAIN A CENTRALIZED** SEARCHABLE STORAGE OF EMPLOYEE **RECORDS AND DOCUMENTS**
- SAVE TIME AND ELIMINATE ERRORS
- **ENSURE ALL FORMS ARE COMPLETED, ROUTED AND AUTHORIZED**
- **UTILIZE REPORTING TO CONFIRM ORGANIZATIONAL AND REGULATORY COMPLIANCE**
- **QUICKBOOKS INTEGRATION AVAILABLE**
- Simplified collection of employee information
- Checklist to ensure nothing is missed through the onboarding and exit processes
- Improve accountability and decrease duplicate work
- Record employee details and keep up to date as the employee grows within the company
- Maintain employee reviews and overall scores year after year

- Offer Letter Processing **Exit Process** Personal Details/ Emergency Contact Details Compliances Onboarding AffableBPM Checklist Employee Onboarding Management Benefits/Work Information **Employee Review** Leave/Overtime
 - Track current and past employees
 - No charge per employee to update portions of their records
 - eSignature included and and no third party software required

REQUEST A DEMO

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